

★ Weatherization (WX) Job Process ★

WX Phone # (360) 438-1100 Ext. 2100 <http://www.caclmt.org/housing/>

Providing Weatherization Assistance to eligible homes in Lewis, Mason, Thurston, Klickitat & Skamania Counties

- Qualify based on Household size, Income and whether or not previous WX has been done within 15 years.
- Complete Application—Submit all forms and supporting documents as required.

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Waitlist
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- A certified CACLMT Weatherization Auditor will call and schedule a time for a home inspection.
- The Auditor will thoroughly inspect your home, evaluate for potential measures and review their findings with you.

ATTENTION

It is very important that you are home for the audit and all phases of the weatherization work. We need access to the places where work will take place so the contractors can do their job. Otherwise the project...

STOPS

NO WEATHERIZATION

Your home is in good shape and no measures need to be installed
OR
Repairs/corrections beyond the scope of the program are required to proceed. A Referral Notice is issued to the client for issues that need to be corrected before WX work can begin.

YES, WEATHERIZATION MAY OCCUR

The Auditor will return to the office with the audit findings to evaluate the energy efficiency measures being proposed and identify the available funding that is eligible specific to your project. The weatherization team will review the job and the Manager will approve the scope of work.

Once the repairs are completed, the Auditor will schedule a Reinspection to determine if the project is now okay to proceed **or** will require more work which re-issues the deferral.

NOT READY

OKAY

Once approved, a CACLMT WX Crew member will contact you and explain the next steps. Work will be performed by a trained weatherization crew and specialty contractors as needed.

As the work begins, our weatherization crew will do their best to care for your home, furniture, and property as they move about completing their tasks. They will keep you informed about what the next steps are.

- ◆ If you have a furnace, A **Heating Contractor** may be used for cleaning, service repair or system replacement
- ◆ An **Electrician** or **Plumber** may be needed to fix something in your home's electrical or plumbing system
- ◆ If our **Weatherization Contractors** are not able to perform their work while our CACLMT Crew is at your home, they will call you directly to schedule a time to conduct their work.

When all the work has been completed, a Final inspection is performed on the measures installed. A **CACLMT Quality Control Inspector** will visit your home to inspect both our crew's work and the work completed by our Contractors. For you and our Funders, this helps ensure all measures were installed correctly in a workmanship-like manner and the work meets program specifications. You will be asked to sign off on the work during this final visit. The work performed will carry a one year warranty from the date of final inspection.

★ **After the job has passed final inspection it's time to enjoy your newly weatherized home!** ★

P.S. There is a small chance that the Washington State Department of Commerce and/or your local utility company may ask to do their own inspection at a later date. If so, CACLMT will call and notify you of this inspection.