

PUBLIC NOTICE

Call for Weatherization Contractors

Posted November 30, 2015, Updated November 30, 2015

Ongoing solicitation for Contractor participation; requests being accepted

FOR QUALIFIED RESIDENTIAL INSULATION AND AIR SEALING CONTRACTORS, ELECTRICIANS, PLUMBERS AND HVAC (HEATING SERVICE/REPAIR) CONTRACTORS, INCLUDING WOMEN/ MINORITY OWNED BUSINESSES

Project: LOW-INCOME WEATHERIZATION PROGRAM

For ongoing services in Lewis, Mason and Thurston Counties

This project is partially supported by Federal grant funds that are administered by the Washington State Low-Income Weatherization Assistance Program, Washington State Department of Commerce. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the State of Washington, Department of Commerce or the fund sources. The anticipated funding for the 2016 Weatherization Program for the tenure of this proposed contract is projected to be \$1,351,563. Federal resources are projected to be \$683,231 or 51% of the project. The remaining \$680,332 or 49% is from local/private resources. The amount and percentages illustrated are estimates, subject to change and have routinely fluctuated in past years. It is expressly understood that the amount of funding herein stated is for all aspects of the Weatherization Program and no single contractor will be awarded the entire amount.

Scope of Project

- To reduce structural heat loss and reduce energy consumption by installing weatherization measures and related repairs which improve the thermal efficiency of the dwelling unit.
- To provide for the health and safety of the customer by utilizing the available advanced diagnostic testing equipment to test every unit.
- To provide incidental plumbing, electrical and/or heating equipment service/repair within the scope of the project.

Community Action Council of Lewis, Mason, & Thurston Counties (CAC) is a private, non-profit 501(C)3 corporation that provides a variety of services to eligible households. CAC is seeking to establish and maintain a list of qualified contractors who can perform structural repair and install weatherization measures in program-eligible homes located in Lewis, Mason and Thurston counties. **While the primary submission deadline is prior to the start of each contract year, CAC can accept eligible contractor applicants that meet the qualifications throughout the year. The Agency reserves the right to accept or reject additional contractors for the current contract year based on the number of active contractors already in its contractor pool.**

Participating insulation/air seal contractors will be asked to submit competitive bids per job. Jobs will be awarded through a competitive selection process. Professional Service contractors (electricians, plumbers, HVAC) will submit ANNUAL hourly billing rate and travel charge information as part of the RFP. Evaluation and selection for work will be determined in a job-by-job cost estimate comparison as well as other criteria.

The duration of a contract awarded as a result of this Proposal will be for one year. The CAC reserves the right to extend the contract resulting from this RFP for a period of four (4) one (1) year periods, with the same terms and conditions. Contractors that demonstrate qualifications and meet **all** the requirements as specified in the RFP will be considered a qualified contractor and may be eligible for a contract to provide weatherization services as required by Community Action Council. Being on the contractor list and having an active contract DOES NOT guarantee any work.

IMPORTANT INFORMATION FOR CONSIDERATION:

- It is **strongly** recommended that all perspective insulation and/or air seal contractors visit the following websites and read the *Core Competencies for the Weatherization Assistance Program* prior to requesting program participation. The document provides guidance for the contractor of the required expectations and standards for participation in the weatherization program. The website is located at <http://waptac.org/Training-Tools/Core-Competencies.aspx> . Also, the Standard Weatherization Specifications may be found at <https://sws.nrel.gov/> . Contractors working this program will be held to the new standard requirements.
- All work performed under this contract will be subject to a **Quality Control Inspection** by an independent BPI certified inspector and held to the standards set forth by the Department of Commerce and the Standard Weatherization Specifications as stated above. *Each* measure must pass the quality inspection prior to the release of any payment for the services rendered by the Contractor.
- All work performed under this contract will be subject to Washington State Prevailing Wage Requirements. As well as paying the Prevailing Wage by work classification to employees, the contractors will be **required** to submit Intents and Affidavits for each project assigned. Information regulating Washington State Prevailing Wage may be found at <http://www.lni.wa.gov/tradelicensing/prevwage/weatherization/> and <http://lni.wa.gov/TradesLicensing/PrevWage/WageRates/IsPrevWageJob/default.asp> .
- Any Contractor who is found listed on the Federal Debarment List **will not** be allowed to participate.
- Once a Contractor is accepted, they are subject to all the terms and conditions of the Federal and State grants of the Agency. Those terms and conditions become an addendum to the agency contract with the Contractor and/or its subcontractor(s).

Inquiries may be directed to the Weatherization Coordinator at the number below (phone only; electronic requests will not receive response).

Request for Proposal packets may be picked up **only** at our Weatherization office **by appointment**. We are located at 3471 Griffin LN SE, Olympia 98501 (**no mail-out packets**).

Faxed or e-mailed proposals will not be accepted. All submitted Request for Proposals will become the exclusive property of the Community Action Council. **Contact number for questions is (360) 438-1100, Ext. 2101.**